

## **Annex 1 - Public Realm services and functions.**

### Notes

- a) staff levels will be greater than total establishment as most staff carry out multiple functions. Across Public Realm there are a total of 65 posts which covers (i) North/East team (ii) South/West team (iii) city centre cleansing team and (iv) estate workers (deliver services on housing land)
- b) staff, vehicles, equipment is shared between tasks/activities; the cost of which is not apportioned by task/activities. Staff multi task as activities are seasonal in nature
- c) V – indicates that service is assisted by volunteers / community input

<b>Service / function</b>	<b>What</b>	<b>Who &amp; planned / reactive</b>	<b>Where</b>	<b>Staff involved (fte)</b>	<b>Frequency</b>	<b>Volume information</b>	<b>Budget £'s</b>
Highway verge maintenance	Urban grass cutting	In house, planned	Within 30 mph zone		10 cuts a year	7 ride-on mowers rounds and 2 tractors supported by a range of hand held mowing machines	
	Rural grass cutting	External contractor, planned	A and B Roads and some sections of C roads outside the 30mpn zone	n/a	2 cuts a year		
	Rights of Way on council land	External, reactive	Mainly rural areas	n/a	As required	10 locations	

Street cleansing	Mechanical sweeping	In house, planned and reactive	City wide			2 x road sweepers, 2 x path sweepers	
	City centre	In house, planned and reactive	Within foot-streets zone			2 x mini articulated sweepers	
	Emptying of litter / dog bins	In house planned and reactive	City wide		Multiple times daily through to weekly empties per week depending on location and time of year	Approx 1,500 litter and dog bins citywide	
	Leaf clearance	In house, planned and reactive	City wide		8-12 weeks in the autumn / early winter (weather dependent)		
	Litter collection (v)	In house, planned and reactive	City wide		Mobile teams undertake visits on an area by area basis		
	Fly tipping / tyres / asbestos collection	In house or specialist contractor, reactive	City wide		Vast majority of tasks dealt with internally as a reactive service. Asbestos removal is delivered through external contractor		

	Litter collection on A64	In house, reactive at the request of Highways England	A64		1 – 2 a year subject to necessary traffic control measures in place		
Weed control	Treatment of highway weeds	External contractor, planned	Curb lines, pavements, wall bottoms.	n/a	3 treatments per year		£50k
	Treatment of weeds around verge obstacles	In house, planned			1 treatment per year		
Grounds maintenance	Grass cutting	In house, planned	Parks, parts of the Strays, amenity greenspaces, housing areas, war memorials		Between 6 to 10 cuts a year depending on location		
	Shrub beds	In house, planned and reactive					
	Hedges - manual	In house, planned			2 cuts per year		
	Hedges – mechanical	In house, planned			1 cut per year		
	Hedges – mechanical	External contractor, planned	A and B roads	n/a	1 cut per year		Part of rural grass contract
	City ramparts	In house, planned	City walls		2 cuts per year	1 x specialist slope mower	
Arboriculture	Management	In house	City wide	1 fte			£135k
	Inspection	External consultant, planned	City wide	n/a	25 % of tree stock each year.		

	Maintenance (V)	Mostly in house, planned and reactive	City wide	3 fte			
	Tree planting	In house and local contactor	City wide		50 standard trees per on average		
Play areas	Inspection and routine maintenance	In house, planned and reactive	City wide	1 fte	Most sites inspected once a week	43 locations	
	Complex repairs and maintenance, equipment installation	Specialist providers, reactive	City wide	n/a	As needed	10 – 15 times a year	
City walls	Opening & Closing	In house, planned	City walls	2 part time	364 days a year		£21k
Public toilets	Management and cleaning	External contractor, planned and reactive	7 city centre locations, plus Acomb and Haxby		364 days a year		£96k
	Cleaning	External contractor, planned and reactive	Rowntree and West Bank Parks		364 days a year		
	Provision of offsite Raceday toilets	External contractor, planned	Little Knavesmire area		8 race meetings		Cost charged back to Property Services
Parks and Gardens	Green Flag entry (V)	In house	Main parks and gardens	1 fte supported	Annual	5 locations	

Community Activity (V)	Gardening, events, litter collection	Volunteers, Friends of, Probation Service, York Cares, Good Gym, businesses, planned and reactive	City wide with a focus on and main parks and gardens	by 3 fte Environment and Community officers	Year round	See Annex 2	
Rivers and water bodies	Safety Inspection of life buoys and riverside safety equipment	In house, planned and reactive	Clifton Bridge to Millennium Bride, River Foss to Huntington Road	1 fte	Weekly, year-round		
Closed churchyards	Safety Inspection of headstones and memorials	Council Stonemasons, planned and reactive	Mainly city centre plus a few Parish locations		Annual	23 sites	
Strays	General maintenance (V)	In house and local contractors. Assisted by Countryside and Ecology service	Micklegate, Walmgate Bootham and Monk Strays		Year round		
	Farm tenancies	Via Property Services	Hob Moor, Walmgate Stray, Parts of Bootham and Monk Strays				